

RECOMMENDATION FOR DOCTOR OF PHILOSOPHY CANDIDACY STATUS

STUDENT'S NAME \_\_\_\_\_ PID \_\_\_\_\_

MAJOR \_\_\_\_\_ TELEPHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

**Requirements for Candidacy Status:**

1. Approved Plan of Work.

**The Graduate School will verify that the Plan of Work has been submitted.**

2. Completion of approximately 50 hours of course credit.

**Please attach current transcript to this form for verification.**

3. Successful completion of final Qualifying Examination.

A. Date written Qualifying Examination was passed:

B. Is the Oral Exam part of the Qualifying Exam? YES NO

**If yes, the Oral Examination Report form should be attached unless it has been previously submitted.**

4. Naming of the Dissertation Advisory Committee

**DISSERTATION COMMITTEE MEMBERS:**

(Please type or print)

*NAMES*

*SIGNATURES*

\_\_\_\_\_  
Advisor

\_\_\_\_\_  
(Outside Member)

Departmental Graduate Officer's approval: \_\_\_\_\_ Date: \_\_\_\_\_

Graduate School approval: \_\_\_\_\_ Date: \_\_\_\_\_

## INSTRUCTIONS

This form is to be used by departments to request the Graduate School to advance Ph.D. Applicants to degree Candidate Status. Please supply the data to indicate that all four requirements for Candidacy have been successfully completed.

Plan of Work. The final Plan of Work should have been submitted to the Graduate School for approval before the student accrued 40 credits. The Graduate School will verify the approval of the Plan of Work.

Completion of Course Work. Attach current transcript for verification that at least approximately 50 credits appearing on the Plan of Work have been completed.

Qualifying Examination. a. Enter the date the written final Qualifying Examination was passed. b.. Indicate whether or not the Oral Examination is part of the department's final Qualifying Examination. If yes, attach the Report on Doctor of Philosophy Oral Examination, unless it was already submitted to the Graduate School at the time of the Exam.

Oral Examination Policy: An Oral Examination is a requirement for the Ph.D. degree though it is not required to be part of the final Qualifying Examination. If the Oral Exam is part of the Qualifying Examination, it must be completed within 60 days of the written Qualifying Exam. The Oral Examination requirement may also be fulfilled as a lecture or a seminar, as part of the Prospectus meeting, or in some other context in which the student presents information orally and answers questions posed by the student's committee. Except when it is part of the Qualifying Examination, the Oral Exam may occur after the student has achieved degree Candidacy.

Dissertation Advisory Committee Members. The names of the dissertation Advisory Committee should be entered and the member who is external to the department identified. The Graduate Officer should verify that all members hold Graduate Faculty appointments. The Graduate Faculty Appointment form and procedures are available from the Graduate School website:

[www.gradschool.wayne.edu](http://www.gradschool.wayne.edu).

NOTE: If a Ph.D. student is not participating in the New Candidate Status system for dissertation registration, he or she may register for up to, but no more than 10 doctoral dissertation (9999) credits before becoming a degree Candidate. Please contact the Graduate School for information concerning the new and old dissertation registration systems. Candidacy is required for further registrations. A student may register for no more than a total of thirty 9999 credits. Ph.D. students who have not attained candidacy need to contact the Ph.D. Office to obtain permission to register for dissertation (9999) credits. Written approval from the department is not required unless the student has exceeded the preliminary 10 credits

Submit this form to: **Graduate School, Ph.D. Office, 4327 F/AB.**  
Ph.D. Office: 577-2171. FAX: 577-2903